



Friday FacX Volume 57 17/04/2015

Want Friday FacX delivered on email at home? Contact Sandy to organise: sandyxenton@kyhealth.org.au or 5857 0300

Open Day Health & Well Being Centre Sunday 19th April 10.00am to 2.00pm



FIRE & EMERGENCY TRAINING

April 29th 2015

AREA WARDENS

10:00—12:00

1:00—3:00pm

This training is COMPULSORY for Area Wardens in all Units and ALL After Hours Supervisors (MSW)

Managers are requested to arrange and register names by Friday, April 24th with QSM

Update: Influenza for Healthcare workers

I have just been notified by the Department of Health and Human Services that the expected date of delivery of the vaccine has been delayed further.

As you know the vaccine has been available in the community, via GP surgeries and pharmacies. This allocation was prioritised to target high-risk members of the community.

I will send further updates as they become available.

Helen Backway Infection Control Coordinator

Temporary move of Goulburn Valley Medical Imaging

- GV Imaging has moved to the future space of pathology in the north wing
This temporary space will lead to some limitations to medical imaging services available to inpatients and outpatients
The new temporary rooms will have limited access due to the need to provide joint access to the corridor between UCC and Reception.
A new central hoarding is being installed to provide secure work access for Crow Constructions and this will limit inpatient access to wheelchairs or trolleys.
Inpatients that are bed bound may still access x-rays (Chest and Extremities only) via the second mobile x-ray unit located in UCC, although this will need to be specifically requested in advance.
Due to space limitations there will be no Orthopantomographic imaging (OPG) available during the temporary service arrangements.
Medical Imaging for Orthopaedic patients requiring full hip replacement clients could be impacted so please seek advice from GVIG before finalising patient admissions.
As a result of the service limitations we may experience a higher level of patient transport for diagnostics.

Prompt Update

The policies, procedures and guidelines listed below have been reviewed and approved. Documents in RED are new.



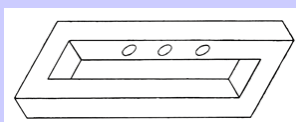
Corporate

- 2014-2016 Environmental Management Plan
Smoke Free Policy
Procurement Governance Policy
Risk Register

Terms of Reference

Management Team TOR

Optical Illusion



There is no wrong answer

Are the holes on the inside or outside?

Our Values: Empathy Wellbeing Community

Uniform Update

The uniform committee consisting of 6 staff members and 4 managers has now reviewed all the presentations and information from potential suppliers. We want all staff to be assured that in making this decision our main consideration was delivering both service and value for our staff.

This has been a difficult process for our committee, and they are to be commended on their professionalism and integrity.

I can announce we will be working with Quality Teams of Shepparton to put together a new uniform range. As part of the contractual arrangements Quality Teams have offered to have uniforms on site for staff to try on.

The Uniform committee followed a rigorous process as outlined in the initial Request for Quote documentation. This included key evaluation criteria of;

- ◆ Customer service
- ◆ Geographic location (locality)
- ◆ Past Performance Indicators
- ◆ Capability to supply service
- ◆ Quality
- ◆ Cost

The committee is excited that Quality teams in addition to other services, and provision of stock onsite will be offering a website service where staff can order online. Given the shift patterns and location of staff, the committee ranked this service ability highly.

Susan Briggs, Human Resources Manager or myself would be happy to speak with any staff members if they have any queries.

Kim Bennetts
Manager Support Services

Emergency Management Plan

With the opening of our new facilities and as part of our scheduled review process, a Working Party has commenced a full review of our emergency management planning, systems and processes.

Most Departments are represented and the process will continue over coming weeks. The review also incorporates updating and distributing Fire Orders, Emergency Evacuation site plans and Area Warden procedures and training.

Fire and Evacuation drills will also become more frequent now that we are more readily able to access all areas.

There is a notification within this newsletter for staff who act in the position of Area Wardens (senior clinical staff member / designated non-clinical staff) to attend MANDATORY Area Warden training on April 29th – this is important training and every effort must be made by staff to attend. Managers should be identifying these staff members and ensuring they are rostered.

RISKMAN Q

Thanks to all staff who are embracing Riskman Q and adding their Quality Activities and planned improvements. During April, the Educators, MSW, Sheridan, OH&S Committee and District Nursing have all entered improvements they are focusing on over coming months:

- ◆ Snapshot of Planned Improvements
- ◆ Provision of Spirituality Education
- ◆ BPCLE: Improved Practice Activities
- ◆ Palliative Care Referral Forms
- ◆ NIMC audit (National Inpatient Medication Chart)
- ◆ Resident Satisfaction Survey
- ◆ ACP Strategies

The next Quality & Safety newsletter will provide further information on outcomes and progress

Important Date to Remember—25th April 2015—Anzac Day

Our Purpose: Healthy Community. Local Care